

# Raketu Video Conference

(Instructions for the HOST)

## Once in the video conference, you can:

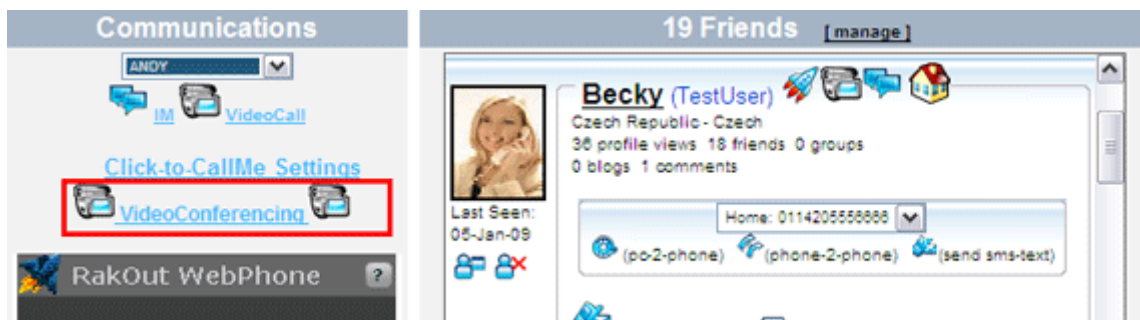
- **enlarge the size** of one of the participants video by double-clicking on their image, double-clicking again on their image returns it to regular size
- **share files** with all the conference participants by clicking on the share file button, choosing your file to share, and sharing it
- **change your settings** (see configuration below),
- **change your microphone and speaker volumes**,
- **pause your output video** stream (this stops your video output to all users in the conference),
- **take a snapshot** of yourself and save it to your media drive and share it with the conference participants,
- **more features:** you can even send sms-texts, and make computer-to-phone calls and phone-to-phone calls all from within the VideoConference console.

## Initiate Conference from Raketu program

1. In Raketu program go to ->Communication
2. or right click on the Raketu contact in the list
3. Choose VideoConferencing

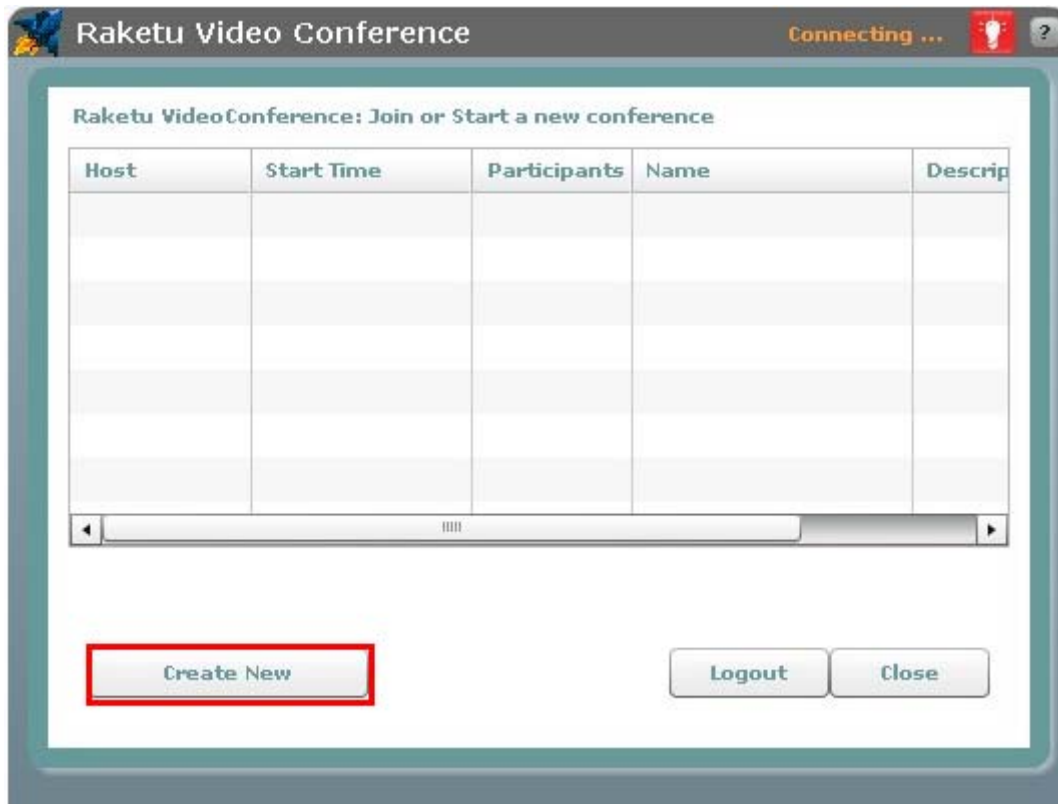
## Initiate Conference from Raketu website

1. Login to Raketu website
2. Click on the link VideoConferencing
3. Start Conference

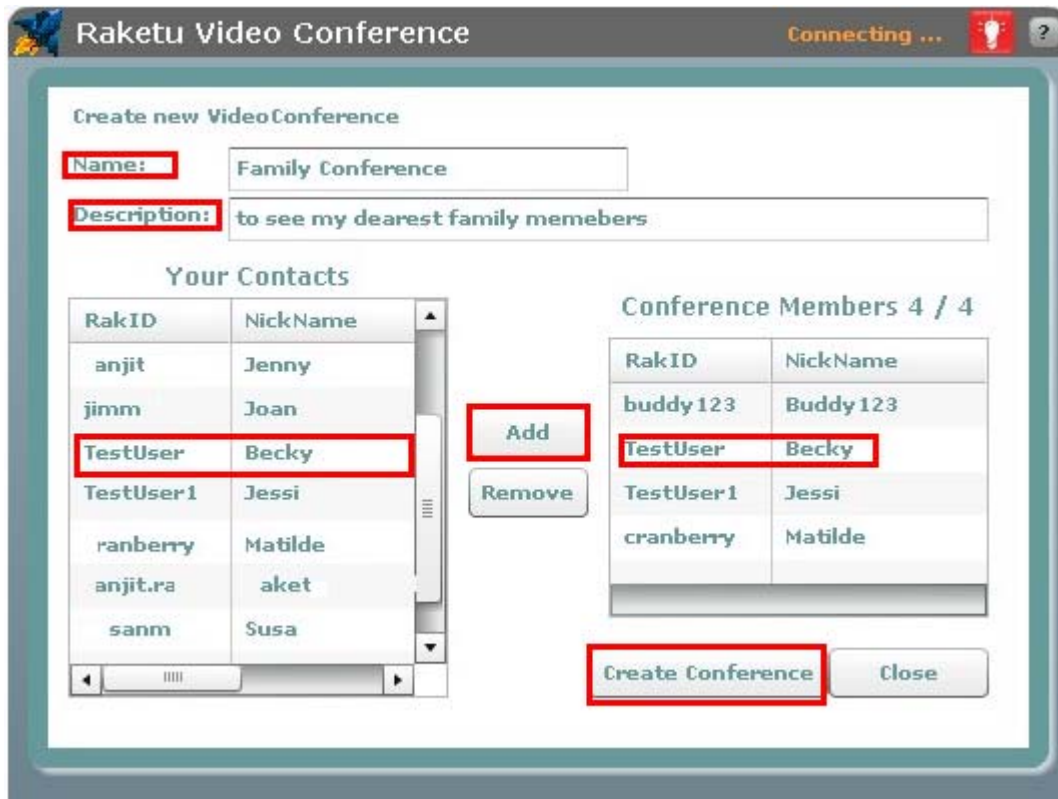


## Start conference

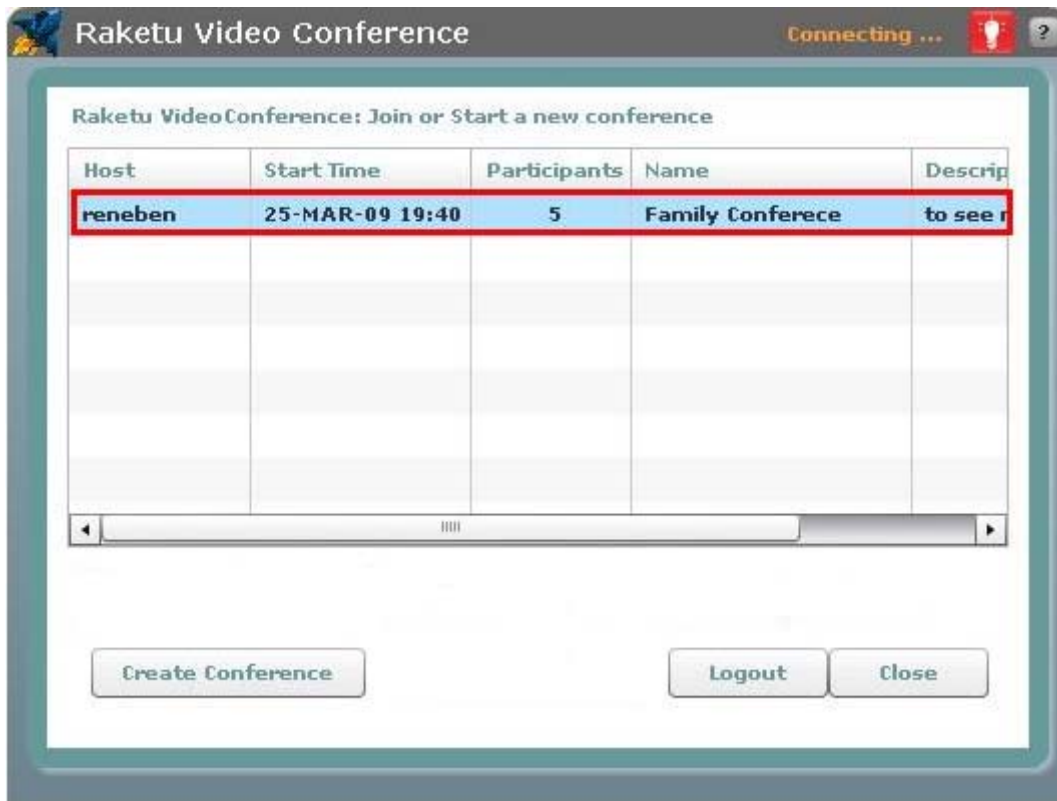
Once you are login you will see the conference console. Click on Start Conference.



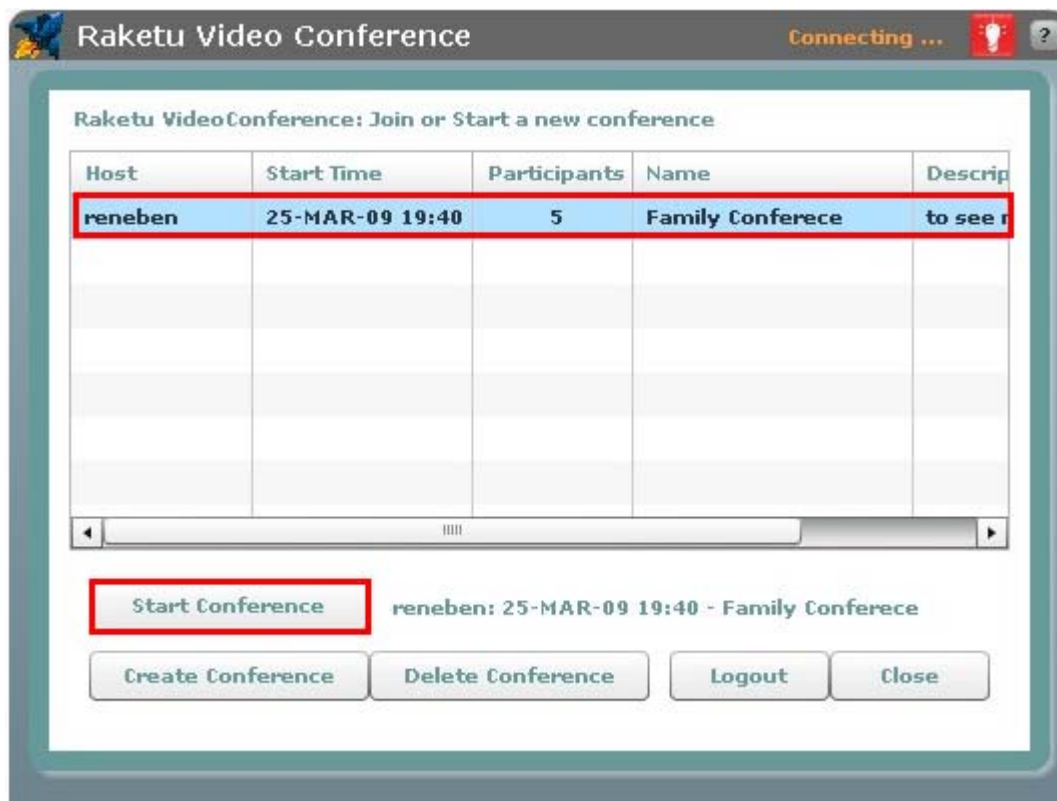
Type in the name of the conference. Type in discription. Add conference members. Click on the member and then click on ADD button. When all members are added click on the Create Conference.



Select conference from the list and it will show you the Start button.



Click on Start conference.



Conference is active

The image shows a screenshot of the Raketu Video Conference application window. The window title is "Raketu Video Conference" and it shows a "Connected" status with a green indicator and a help icon. The interface is divided into several sections:

- Your Video:** A large video feed of a woman wearing a headset. Below it are "Pause" and "Snap Shot" buttons.
- 2 Video Conference Members:** A grid of four smaller video feeds showing other participants: a couple, a man holding a baby, a man at a laptop, and a woman with a headset.
- Tools:** A panel on the left containing icons for "members phone", "sms", and "share", along with volume and microphone sliders, and "End Call", "Manage", and "Settings" buttons.
- Chat:** A text input area at the bottom right with a "Send" button.